

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2441  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Highway 73  
Port Arthur, Texas

Date: April 15, 2025

Present: Commissioners  
Richard Beaumont  
Matthew Vincent  
Lester Champagne  
James Gamble, Sr.

Allen Sims, General Manager  
Nathan Brandimarte, Attorney for District

Absent: Albert Moses, Jr.

Visitors: Toby Davis, DD7  
Terry Wade, DD7  
Rene Jackson, DD7  
Brady Girouard, DD7  
Garrett Boudoin, DD7  
Kirby Johnson, DD7  
Keith Zotsky, AWC

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Champagne gave the invocation.

Minutes of Meeting No. 2440

The Minutes of Meeting No. 2440 were approved as read.

Open Bids and Consider Award of Bid for Purchase of Diesel Engines and Reduction Gears for Star Lake and Rodair Pump Stations

Mr. Allen Sims stated that no bids were received. The project will be re-advertised and opened at the Board meeting on May 20, 2025.

Consider Pay Request No. 4 to Triangle Civil Services for Sanitary Sewer Line Relocation at West Port Acres Wastewater Treatment Plant

A recommendation letter was submitted by Keith Zotzky, with Arceneaux, Wilson & Cole LLC for Pay Request No. 4 to Triangle Civil Services for work performed from March 1, 2025, to March 31, 2025, in the amount of Three Hundred Fifty-Nine Thousand Ninety-One and 00/100 (\$359,091.00) Dollars. Mr. Zotzky stated that 93% of the work has been completed using 74% of the contract's working days. All the line work is complete, and manholes are backfilled. Today the crew is searching for a small leak and ensuring that the precast boxes were set and sealed correctly. Project completion is estimated in May 2025. Commissioner Gamble moved to approve Pay Request No. 4 to Triangle Civil Services for completed line work and backfilled manholes from March 1, 2025, to March 31, 2025, in the amount of Three Hundred Fifty-Nine Thousand Ninety-One and 00/100 (\$359,091.00) Dollars. Commissioner Vincent seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Summary

Mr. Allen Sims stated that April 10<sup>th</sup> was the final day to negotiate for funds to be added to the state budget. The \$230 million allocated to the District in the House budget and the \$8 million allocated in the Senate budget were not discussed and remain untouched. The next step is the vote that will take place between now and May 10<sup>th</sup>.

On April 9, 2025, the U.S. Army Corps of Engineers (USACE) awarded a \$403,944,000 contract to Kiewit US Contractors Co. for PAV04. PAV04 is the area between Rose Hill Park and Lakeside Pump Station. The project is expected to take approximately 3.5 years to complete. It is a design build contract and is the largest Corps project associated with the Sabine Pass to Galveston Bay Project. There will be a public meeting held this summer in the affected area to

advise the public what to expect during the design phase and the construction phase with additional meetings held as the project progresses.

Mr. Sims states that he attended a meeting this morning with the Corps and representatives from Terrebonne Parish, Louisiana. Discussions were held regarding the Districts local projects and Terrebonne Parish projects that involve the Corps. The largest difference the District and Terrebonne Parish is that Terrebonne Parish has more earthen levee than concrete and steel structures. The Corps is only responsible for the design and construction of the concrete and steel structures while the Terrebonne Parish is building the earthen levee. With the Local Levee Board funding the levee construction project, it is being completed at a lower cost than what a 35% cost share would have been if the Corps had constructed the levee.

#### Manager Reports

Mr. Allen Sims presented the financial statements prepared by FMW, P.C. for the period ending March 31, 2025, and gave a collateral securities report as of March 31, 2025.

The District received notice requesting board nominees for the upcoming election from the Jefferson Central Appraisal District (JCAD). The notice advised that nominations should be in letter form and arrive by July 15, 2025. JCAD will then notify the taxing entities of the nominees and collect the votes for the nominees. The District holds approximately a third of the votes.

Mr. Sims stated that he has received three calls expressing satisfaction with the quality of work provided by the new mowing contractor, Angel Lady Services. The first round of mowing was completed in 10 days.

#### Executive Session - Consider and Take Action, if any, on Items Discussed in Executive Session

No Executive Session was held.

Checks and Purchase Orders

Maintenance Fund

Ck. No. 26241 – Airgas USA, LLC  
\$434.00 – Multiple Cylinder Rentals

Ck. No. 26242 – Angel Lady Services, LLC  
\$45,407.64 – Seasonal Mowing Services

Ck. No. 26243 – Arceneaux, Wilson & Cole, LLC  
\$13,605.00 – Sabine Pass to Galveston Bay Project – Storm Sewer Investigation

Ck. No. 26244 – Buna Electric Motor Services, Inc.  
\$94.00 – Pump Station - 10 Unit 2 – 1<sup>st</sup> Quarter 2025 Motor Storage

Ck. No. 26245 – Cintas Corp  
\$96.36 – Traffic Mat & Hand Sanitizer Service - Admin Building

Ck. No. 26246 – Duck's Dragline Service, Inc.  
\$9,330.00 – Trackhoe Work

Ck. No. 26247 – FMW, P.C.  
\$2,300.00 – Account Services – March 2025

Ck. No. 26248 – Function 4, LLC.  
\$175.66 – Plotter Machine Service

Ck. No. 26249 – Gannett Fleming, Inc.  
\$4,081.43 – Sabine Pass to Galveston Bay Project Management Services

Ck. No. 26250 – GEI Consultants  
\$9,338.28 – Sabine Pass to Galveston Bay Project APAR Reports

Ck. No. 26251 – GFL Plant Services, LP  
\$3,290.82 – Rollbox & Holding Tank Rentals – Multiple Pump Stations

Ck. No. 26252 – Granicus, LLC  
\$3,434.70 – Livestream Support Services

Ck. No. 26253 – Gregory Bostwick  
\$500.00 – Weather Services – April 2025

Ck. No. 26254 – Jefferson County, Texas  
\$59,982.57 – Crane Bayou Pump Station – Districts Portion

Ck. No. 26255 – Johnny’s Towing & Recovery  
\$400.00 – Transport Unit #23 from Job Site to Shop

Ck. No. 26256 – LJA Environmental Services, LLC  
\$11,654.10 – Environmental Services – Groves Detention - Sabine Pass to Galveston Bay Project

Ck. No. 26257 – Mustang Cat  
\$1,619.96 – Forklift Rental

Ck. No. 26258 – Port Arthur News  
\$386.68 – Public Notice – Diesel Engine Replacement Program

Ck. No. 26259 – Sam & Tash Services, Inc.  
\$1,569.62 – Admin Janitorial Services

Ck. No. 26260 – Sunbelt Rentals  
\$2,209.41 – Trench Roller Rental

Ck. No. 26261 – Thorpe Plant Services, Inc.  
\$370.19 – Scaffold Rental – Pump Stations 1 & 10

Ck. No. 26262 – Top Maintenance Services, LLC  
\$4,30.00 – Exhaust Blanket Installation – Pump Station 17, Units 1, 2, and 3

Ck. No. 26263 – Tower Medical Center of Nederland  
\$240.00 – New Employee Physical Exams

Ck. No. 26264 – TWCA Risk Management Fund  
\$112.50 – MVR Billing & Add Equipment Insurance

Ck. No. 26265 – United of Omaha  
\$1,228.69 – Health Insurance Payment

Ck. No. 26266 – Waukesha-Pearce Industries, Inc.  
\$52,326.00 – Multiple Equipment Rentals

Ck. No. 26267 – Wave Solutions, LLC  
\$946.17 – Telephone Services – March 2025

Insurance Admin Account

Ck. No. 10171 – Assured Benefits Administrators  
\$75,428.92 – April 2025 Insurance Monthly Admin Services



**VISITOR SIGN-IN SHEET**  
**MEETING NO. 2441**  
**Tuesday, April 15, 2025**

	Name	Contact Information Email or Telephone	Public Comment	
1	KEITH ZOTZKY	KEITH.ZOTZKY@AWCENB.COM	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
2			Yes <input type="checkbox"/>	No <input type="checkbox"/>
3			Yes <input type="checkbox"/>	No <input type="checkbox"/>
4			Yes <input type="checkbox"/>	No <input type="checkbox"/>
5			Yes <input type="checkbox"/>	No <input type="checkbox"/>
6			Yes <input type="checkbox"/>	No <input type="checkbox"/>
7			Yes <input type="checkbox"/>	No <input type="checkbox"/>
8			Yes <input type="checkbox"/>	No <input type="checkbox"/>
9			Yes <input type="checkbox"/>	No <input type="checkbox"/>
10			Yes <input type="checkbox"/>	No <input type="checkbox"/>
11			Yes <input type="checkbox"/>	No <input type="checkbox"/>
12			Yes <input type="checkbox"/>	No <input type="checkbox"/>
13			Yes <input type="checkbox"/>	No <input type="checkbox"/>
14			Yes <input type="checkbox"/>	No <input type="checkbox"/>
15			Yes <input type="checkbox"/>	No <input type="checkbox"/>

GLO Account

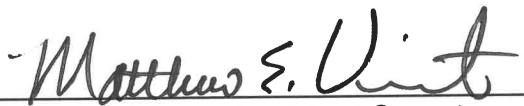
Ck. No. 5098 – Triangle Civil Services

\$359,091.00 – Sabine Pass to Galveston Bay Project – PAV03A Sanitary Sewer Line Relocation

Commissioner Vincent moved that the checks from the Maintenance Fund Account, Insurance Admin Account, and the GLO Fund Account approved for payment. Commissioner Gamble seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:19 p.m., Commissioner Vincent moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The motion carried.

  
Matthew Vincent, Assistant Secretary

  
Richard Beaumont, Chairman